

1.	Sederunt	Name	Position	Action
	Present	Kirsty Bavidge Sarah Lack Margaret Smith Marion Leat Catherine Brown Rose O'Malley Dawn McMaster Thomas McCallum	Vice Chairperson Treasurer Secretary Committee Member Committee Member Committee Member Committee Member Observer	
	Apologies	Corrina Brewer Shona Johnston Fiona Bowman	Chairperson Committee Member Committee Member	
	In Attendance	Roslyn Crawford Lyndsay Moffat Louise Hosie	Director Depute Director/Housing Manager Customer Services Assistant	

2.	Declaration of Interest and Committee Update Committee welcomed an Observer to the meeting. There was one declaration of interest for item 9.4 Donations 2024. Committee approved a three-month extension request to a leave of absence request for Ryan Cowan due to personal reasons.	Committee welcomed an Observer to the meeting. There was one declaration of interest. Committee approved 3 months extension request to a leave of absence for Ryan Cowan.
3.	Notifiable Event There were no notifiable events.	No notifiable events.
4.	Freedom of Information (FOI) Update. There were no Freedom of Information requests.	No FOI requests received.
5.	Minutes of Management Meeting held on 7 November 2024 The minutes were circulated prior to the meeting and noted by the Management Committee. There were no matters arising and the minutes were approved by Sarah Lack and seconded by Margaret Smith.	Committee approved the minutes for the Management Meeting on 7 November 2024.
6.	Notes of Office Bearers on 27 November 2024 The notes of the Office Bearers meeting on 27 November 2024 were circulated prior to the meeting and noted by the Management Committee.	Committee noted the Office Bearers meeting on 27 November 2024.
7.	Committee Training: Scottish Economy Outlook and Climate Change	Committee completed

	The Depute Director carried out training with members on the Scottish Economy Outlook and Climate Change. Committee also discussed the impact of the Scottish budget including funding for the Affordable Housing Supply Programme; aids and adaptations funding; homelessness prevention funding and net zero. The Committee asked questions regarding the Scottish Government's definition of affordable housing. Committee members discussed that the end of the Council Tax freeze in Glasgow might put additional financial pressure on tenants and that current service levels from Glasgow City Council were impacting the Association however it was unlikely that a rise in Council Tax would mean additional services.	training on Scottish Economy Outlook and Climate Change
8.	Draft Budget and Rent Increase 2025-2026 This report was circulated prior to the meeting and noted by the Management Committee. Committee discussed the budget for 2025-2026. Committee considered the impact of higher costs, net zero, affordability, rent increase scenarios, inflation and interest rates. This draft includes planned maintenance items - kitchens for Phase 1 and front doors for main door flats in phase 2. Committee discussed the rent increase consultation and after robust debate approved tenant consultation on a proposed rent increase of 3.8% for 2025-2026. There were no changes proposed for the first draft of the budget for 2025-2026.	Committee discussed first draft of the budget for 2025-2026 and approved tenant consultation for a proposed rent increase of 3.8%
9.	Directors Report	
9.1	Fire Risk Assessment Report This report was circulated prior to the meeting and noted by the Management Committee. Committee members noted the fire risk assessment report 2024 for the Gardeen office. An action plan has been agreed by the staff and will be completed by the end of three-month period. Committee members noted progress here.	Committee noted the action plan for the office following the fire risk assessment 2024.
9.2	Health and Safety Audit Feedback This report was circulated prior to the meeting and noted by the Management Committee. Committee noted the verbal update on the findings of the Health and Safety Audit 2024. All documents were submitted and a Zoom meeting with the auditor for ACS took place. The final audit report will be sent to the Association before the end of the year. Committee members noted progress here.	Committee noted the update on the Health and Safety Audit 2024.
9.3	Governance Framework This report was circulated prior to the meeting and noted by the Management Committee. Committee reviewed the new governance framework and noted that it will provide details on the key governance information in one document. Members advised this would be useful for newer committee members and act as a reminder for experienced committee members. Committee members approved the governance framework for implementation.	Committee approved the governance framework document.
9.4	Donations 2024 Committee members discussed Christmas donations for 2024 with declaration of interests declared by the Secretary, who took no part in the discussion.	Committee declared interests, discussed and

	Following discussion, it was agreed that a donation of £250 be made to three local organisations: Barlanark 166th Scouts, Barlanark Out of School Care and Shettleston Pantry. Committee also agreed to a single persons raffle where 14 single persons households will receive £25 each picked by a draw.	approved Christmas donations for 2024.
10.	Correspondence No Correspondence	Noted.
11.	Health and Safety Update: Audit December 2024 Members noted that the Health and Safety audit was carried out earlier in December 2024. Results of the audit will be presented at the Management Committee meeting in February 2025.	Committee noted the health and safety update.
12.	Newsletter and Social Media Winter Newsletter will be online during December 2024. Social media monitored and updated.	Noted
13.	Membership Applications No new membership applications were received.	None
14.	Training Feedback Training courses encouraged for all staff and committee. Training for committee will continue to take place at monthly meetings.	Committee noted the ongoing training.
15.	EHRA Update – Draft Agenda Meeting on 11 December 2024 Committee noted the draft agenda for the meeting on the 11 December 2024.	Noted.
16.	EVH Monthly Report No report.	Noted.
17.	GWSF Monthly Update: November 2024 This report was circulated prior to the meeting.	Committee noted GWSF November 2024 report.
18.	AOCB: Christmas Lunch: 11 December 2024	Noted
19.	Review of Meeting Committee members were pleased with the new start time and felt there had been sufficient time to discuss the agenda items.	Committee were satisfied with amount of discussion time
20.	Action Notes to 7 November 2024 The action notes to 7 November 2024 were discussed and noted by the Management Committee.	Noted
	The meeting closed at 8.30pm.	
21.	Date and Time of Next Meeting: Management Meeting: Policy Review Management Meeting	16 January 2025 6 February 2025

APPROVED: _____

DATE: _____