

1.	Sederunt	Name	Position	Action
	Present	Corrina Brewer Kirsty Bavidge Margaret Smith Sarah Lack Shona Johnston Marion Leat Rose O'Malley Michael McDevitt Dawn McMaster	Chairperson Vice Chairperson Secretary Treasurer Committee Member Committee Member Committee Member Committee Member Committee Member (Zoom)	
	Apologies	Fiona Bowman Catherine Brown	Committee Member Committee Member	
	In Attendance	Lyndsay Moffat Louise Hosie Alexander Cameron	Director Customer Services Officer Cameron Audit (part of meeting)	

2.	Declaration of Interest and Committee Update Committee were reminded of the importance of adhering to the Code of Conduct at meetings including ensuring mobile phones were on silent. Members declared an interest in agenda item 8.6.	Committee members declared an interest in agenda item 8.6.
3.	Notifiable Events There were no notifiable events.	Noted.
4.	Freedom of Information Committee members noted that no Freedom of Information requests had been received.	Noted.
5.	Committee Training: Governance and Annual Assurance Statement Review Alexander Cameron from Cameron Audit Limited, provided an overview of the Association's Governance Review of the Scottish Housing Regulator (SHR) Regulatory Framework (Annual Assurance Statement (AAS)). Alexander advised that the audit had determined that the AAS process was embedded within the Association's governance arrangements and was supported by a broad range of assurance sources, including Management Committee scrutiny, internal and external audit, performance reporting, business planning, risk management and tenant engagement activities. The review had identified four opportunities to further strengthen existing arrangements. These related to enhancing the maturity of the Strategic Risk Register, continuing development of long-term financial stress testing in relation to future Net Zero investment requirements, refreshing the Tenant Handbook and monitoring the effectiveness of recent organisational restructuring arrangements. Committee members noted that these findings were advisory in nature. Alexander advised that the overall level of assurance was substantial and Committee members should be assured that the Association had appropriate systems, processes and evidence in place to support its AAS	Committee completed training on Governance and the Annual Assurance Statement Review.

	and demonstrate compliance with the SHR's Regulatory Standards of Governance and Financial Management. No issues had been identified that would constitute material non-compliance or require qualification of the Association's assurance position. Alexander was thanked for his presentation.	
6.	Minutes of Management Meeting on 6 August 2026 The minutes were circulated prior to the meeting and noted by the Management Committee. The minutes were approved by Sarah Lack and seconded by Margaret Smith.	Committee approved the Minutes of the Management Meeting on 6 August 2026.
7.	Notes of Office Bearers on 24 August 2026 The notes of the Office Bearers meeting on 24 August 2026 were circulated prior to the meeting and noted by the Management Committee.	Committee noted the Office Bearers meeting on 24 August 2026.
8.	Directors Report	
8.1	Governance Audit This report was circulated prior to the meeting and noted by the Management Committee. The Committee noted that the Director would incorporate the advisory findings from the audit into the Assurance Statement Action Plan 2026 and present this at the October Management Committee meeting. The Committee approved the Governance and Annual Assurance Statement Review Report.	Committee approved the Governance and Annual Assurance Statement Review Report.
8.2	Quarterly Risk Assessment: September 2026 This report was circulated prior to the meeting and discussed by the Management Committee. Alexander Cameron from Cameron Audit presented the Association's new risk register template. The Management Committee were satisfied with the risks that had been identified to September 2026 and approved the new template for use. Alexander Cameron was thanked for his contribution and left the meeting.	Committee approved the quarterly risk assessment to September 2026 and approved the new template for use.
8.3	Annual Assurance Statement 2026 This report was circulated prior to the meeting and noted by the Management Committee. It was agreed to discuss and approve the Annual Assurance statement at the October Management Meeting. Committee also noted the thematic review of preparing Annual Assurance Statements which was published by the Scottish Housing Regulator on 31 July 2026.	Committee agreed that the Annual Assurance Statement would be discussed and approved at the October meeting and noted the thematic review.
8.4	Annual General Meeting 2026	Committee approved the

	This report was circulated prior to the meeting and noted by the Management Committee. The Committee approved the format of the Annual General Meeting 2026.	plans for the AGM 2026.
8.5	Committee Reviews: Action Plan and Training Plan 2026-2027 This report was circulated prior to the meeting. The Committee approved the training plan and liked the bite sized training available. Committee also noted the independent report from SE Training on committee members with over 9 years' experience and approved that Rose O'Malley, Marion Leat, Sarah Lack and Corrina Brewer should re-stand for election. Committee approved the Action Plan, which included recommendations on training topics, updating committee member succession plans, refreshing role descriptions for Committee members and office bearers, and strengthening the committee member recruitment processes.	Committee approved the training plan and the 9-year rule report.
8.6	Planned Maintenance 2027-2030 This report was circulated prior to the meeting and noted by the Management Committee. Following discussion on costs, timings and staff capacity the planned maintenance programme for 2027-2030 was approved. It was noted that this could change dependent on costs.	Committee approved the planned maintenance programme for 2027-2030.
8.7	Annual Returns: Scottish Housing Regulator, OSCR (Charity) and Financial Conduct Authority (FCA) Return 2026 This report was circulated prior to the meeting and noted by the Management Committee.	Committee noted that annual returns had to be made to the SHR, OSCR and FCA.
8.8	Directors Appraisal 2026 This report was circulated prior to the meeting and noted by the Management. Committee noted the annual appraisal of the Director is due in October 2026. Committee members agreed to pass feedback to the office bearers and agree a date after the October Management meeting.	Committee noted the annual appraisal of the Director.
8.9	Notifiable Events Update from SHR This report was circulated prior to the meeting and noted by the Management Committee. Committee members noted that no notifiable events have been submitted in the 2025-26 period to date. The Director advised the Association's Regulation Managers were updated about the internal and external audit procurement, but as there was no change of auditor in either case, these were not notifiable events. Committee discussed some of the notifiable events case studies.	Committee noted the Notifiable Events Update from SHR.
9.	Correspondence 9.1 Scottish Housing Connections Website Consortium 9.2 Complaint Received – Request for Committee Review	Noted Committee discussed tenant request to review

	9.3 Gardeen HA Energy Redress Report 9.4 Grid Connect VPP Tenement Blocks	complaint and agreed new kitchen would not be installed until tenancy breach resolved and would review in one year if ongoing. Noted Noted. Agreed to monitor at present and await Scottish Government Net Zero guidance.
10.	Health and Safety Update: Audit 1 December 2026 Health and Safety training is ongoing. Virtual College training is accessible anytime. The next health and safety audit will be carried out by ACS Learning and Consultancy Ltd is scheduled for 1 December 2026.	Noted
11.	Newsletter and Social Media The Summer Newsletter is on the website and social media. Social media monitored and updated. Autumn newsletter is being worked on.	Noted
12.	Membership Applications No new applications.	Noted
13.	Training Feedback Committee discussed the training on Governance and Annual Assurance Statement Review and noted that the office bearers were meeting with Stuart Eglinton from SE Training on 11 September 2026 to update office bearer role descriptions. Draft documents would be presented to Committee for feedback in due course.	Committee discussed the training.
14.	EHRA Update – AGM 2026 Committee noted that the EHRA AGM will be held on 9 September 2026. The Property Services Officer will be in attendance.	Noted
15.	EVH Monthly Reports – August 2026 Noted.	Noted
16.	GWSF Monthly Updates – August 2026 Noted.	Noted
17.	AOCB Committee members agreed to place CCTV signage at the white gates on Garlieston Road in a bid to deter fly tipping.	Committee noted the update regarding

	The Treasurer provided an update on the independent Treasurer's checks with FMD Financial Services Ltd and advised that there were no areas of concern.	CCTV signage in Garlieston Road to deter fly tipping. Committee noted the update about the independent Treasurer's checks.
18.	Review of Meeting Committee were satisfied that there was sufficient time to discuss the reports and make decisions.	Committee were satisfied with the discussion time available.
19.	Action Notes to 6 August 2026 Noted.	Noted
	The meeting closed at 8.25pm.	
20.	Date and Time of Next Meeting: Annual General Meeting – Barlanark Community Centre Management Meeting	16 September 2026 1 October 2026

APPROVED: _____

DATE: _____