

31 October 2024



Gardeen Housing Association Ltd
Building a Better Future

TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 7 November 2024 at 6.30pm. Hybrid Meeting.**

The Agenda for the meeting is as follows:

1.	Sederunt		6.30pm
2.	Declaration of Interest and Committee Update – Resignation	Verbal Update	
3.	Code of Conduct and Confidentiality		
4.	Notifiable Events	Report Attached	
5.	Freedom of Information Update – unusable homes, housing applications	2 received	6.40pm
6.	Minutes of the Management Meeting on 3 October 2024	Attached	
7.	Minutes of Special Management Meeting on 24 October 2024	Attached	
8.	Notes of Office Bearers on 30 October 2024	Attached	
9.	Committee Training: Health and Safety Update	Discussion	6.45pm
10.	Management Accounts to 30 September 2024	Report Attached	7.00pm
11.	Factoring Report to 30 September 2024	Report Attached	
12.	Property Management Reports to 30 September 2024		
	12.1 Rent Account Management Report	Report Attached	7.15pm
	12.2 Allocations and Void Report	Report Attached	7.25pm
	12.3 Repairs and Maintenance Report	Report Attached	7.35pm
	12.4 Tenant Safety Report	Report Attached	7.45pm
	12.5 Tenancy Sustainment Report	Report Attached	7.55pm
	12.6 Policy Review Report	Report Attached	8.00pm
13.	Directors Report		
	13.1 EHRA Benchmarking Report	Report Attached	8.05pm
	13.2 Budget Planning 2025-2026	Report Attached	8.10pm
	13.3 Code of Conduct for Staff and Committee Members	Report Attached	8.15pm
	13.4 Performance Report 23-24	Report Attached	8.25pm

14.	Correspondence	Report Attached	
15.	Health and Safety: Audit December 2024	Report Update	
16.	Newsletter and Social Media	Verbal Report	
17.	Membership Applications	None	
18.	Training Feedback	Verbal Update	
19.	EHRA Update – Draft Agenda Meeting on 11 December 2024	Attached	
20.	EVH Monthly Report: October 2024	Attached	
21.	GWSF Report: September 2024	Attached	
22.	AOCB: Secret Santa Draw		
23.	Review of Meeting	Discussion	
24.	Action Notes to 3 October 2024	Attached	8.30pm
25.	Date of Next Meeting: Christmas Lunch and Secret Santa: 11 December 2024	5 December 24	