

Date: 30 October 2025



TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 6 November 2025 at 6.30pm** at the offices of Gardeen Housing Association, 32 Garlieston Road, G33 4UD

The Agenda for the meeting is as follows:

1.	Sederunt		6.30pm
2.	Declaration of Interest and Committee Update	Verbal Update	
3.	Notifiable Events Update: Change of Director: Closed	Verbal Update	
4.	Freedom of Information Update: Pest Control Services	Verbal Update	
5.	Minutes of Management Meeting on 2 October 2025	Attached	
6.	Notes of Office Bearers on 22 October 2025	Attached	
7.	Training: Budget Planning	David McDonald, FMD	
8.	Management Accounts to 30 September 2025	Attached	
9.	Factoring Report to 30 September 2025	Attached	
10.	Property Management Reports to 30 September 2025		
	10.1 Rent Account Management Report	Report Attached	
	10.2 Allocations and Voids Report	Report Attached	
	10.3 Repairs and Maintenance Report	Report Attached	
	10.4 Tenant Safety Report	Report Attached	
	10.5 Tenancy Sustainment Report	Report Attached	
11.	Directors Report		
	11.1 Kitchen Contract Procurement	Report Attached	
	11.2 Budget Planning 26-27	Report Attached	
	11.3 Performance Report 2025	Report Attached	
	11.4 Finance Audit Procurement	Report Attached	
12.	Correspondence	Report Attached	

13.	Health and Safety: Window Safety Information Note	Report Update	
14.	Newsletter and Social Media	Verbal Report	
15.	Membership Applications	Verbal Update	
16.	Training Feedback	Verbal Update	
17.	EHRA Update- HM and Maintenance Staff Meetings	Verbal Update	
18.	EVH Monthly Report: October 2025	Attached	
19.	GWSF Report: September 2025	Attached	
20.	AOCB – Secret Santa	Discussion	
21.	Review of Meeting	Discussion	
22.	Action Notes to 2 October 2025	Attached	8.30pm
23.	Date of Next Meeting Management Meeting	4 December 2025	