

Date: 28 September 2023



TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 5 October 2023 at 7pm. Hybrid Meeting.**

(Zoom Business and in person at 32 Garlieston Road, Barlanark G33 4UD)

Please note health and safety training will commence at 6.15pm in the office, prior to Management Meeting. Sandwiches will be available.

The Agenda for the meeting is as follows:

1.	Sederunt		
2.	Election of Office Bearers: 23-24	Report Attached	7.05pm
3.	Declaration of Interest and Committee Update	Verbal Update	
4.	Notifiable Events	Verbal Update	
5.	Freedom of Information Update- Aerated Concrete	Verbal Update	7.10pm
6.	Minutes of the Management Meeting on 7 September 2023	Attached	7.15pm
7.	Notes of Office Bearers on 4 October 2023 - rescheduled	Verbal Update	7.20pm
8.	Action Notes to 7 September 2023	Attached	7.25pm
9.	Committee Training: Health and Safety	Feedback	7.30pm
10.	Internal Audit- Risk Management – Internal Auditor in attendance	Attached	7.40pm
11.	Directors Report		
	11.1	Review of AGM 2023	Report Attached 7.45pm
	11.2	EHRA Benchmarking Review 22-23	Report Attached 7.50pm
	11.3	Compliance Report 2023	Report Attached 7.55pm
	11.4	Self-Assurance Statement	Report Attached 8.00pm
	11.5	Quarterly Risk Assessment	Report Attached 8.10pm
	11.6	Mould and Dampness Policy	Report Attached 8.20pm
12.	Correspondence	Attached	8.25pm
13.	Health and Safety: Fire Safety	Update	8.30pm
14.	Newsletter and Social Media	Verbal Report	8.35pm

15.	Membership Application: 509, 510	For Approval	8.40pm
16.	Training Feedback	Verbal Update	8.45pm
17.	EHRA Update – EHRA Quiz on 27 October 2023	Verbal Update	8.50pm
18.	EVH Monthly Report: September 2023	Attached	8.55pm
19.	AOCB		9pm
20.	Date of Next Meeting Special Management Meeting – Assurance Statement Management Meeting	26 October 23 2 November 23	