

Date: 25 July 2024



TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 1 August 2024 at 6.30pm. Hybrid Meeting.**

(Zoom Business and in person at 32 Garlieston Road, Barlanark G33 4UD)

The Agenda for the meeting is as follows:

1.	Sederunt		6.30pm
2.	Declaration of Interest and Committee Update	Verbal Update	
3.	Notifiable Events	Report Attached	
4.	Freedom of Information Update:		
5.	Presentation of Annual Accounts and Management Letter (Committee and Auditor to meet separately for part of meeting)	Auditor in attendance	6.35pm
6.	Minutes of the Management Meeting on 6 June 2024	Attached	6.45pm
7.	Minutes of Office Bearers on 26 June 2024	Attached	6.50pm
8.	Management Accounts to 30 June 2024	Attached	6.55pm
9.	Factoring Report to 30 June 2024	Attached	7.00pm
10.	Property Management Reports to 30 June 2024		
	10.1	Rent Account Management Report	Report Attached 7.05pm
	10.2	Allocations and Voids Report	Report Attached 7.10pm
	10.3	Repairs and Maintenance Report	Report Attached 7.15pm
	10.4	Tenant Safety Report	Report Attached 7.20pm
	10.5	Tenancy Sustainment Report	Report Attached 7.25pm
11.	Directors Report		
	11.1	Review of Action Plan 2024	Report Attached 7.30pm
	11.2	Internal Audit 2024	Report Attached 7.35pm
	11.3	Annual General Meeting 2024	Report Attached 7.45pm
	11.4	Committee Training Plan 2024	Report Attached 7.50pm
	11.5	Authorised Signatories Update – Royal Bank	Report Attached 7.55pm

	11.6	Closure of Bank of Scotland Account	Report Attached	8.00pm
	11.7	Tenant Satisfaction Survey 2024	Report Attached	8.05pm
	11.8	Springfield Properties	Verbal Update	8.10pm
12.	Correspondence		Report Attached	
13.	Health and Safety: Committee Training		Report Update	
14.	Newsletter and Social Media		Verbal Report	
15.	Membership Applications - 511		Application	
16.	Training Feedback		Verbal Update	
17.	EHRA Update		Attached	
18.	EVH Monthly Report – June and July 2024		Attached	
19.	GWSF Report			
20.	AOCB – Jim Harvey		Discussion	
21.	Review of Meeting		Discussion	
22.	Action Notes to 6 June 2024 - (new position on agenda – to discuss and approve)		Attached	
23.	Date of Next Meeting Management Meeting Annual General Meeting – Barlanark Community Centre		5 September 24 10 September 24	8.30pm