

Date: 26 September 2024



TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 3 October 2024 at 6.30pm. Hybrid Meeting.**

The Agenda for the meeting is as follows:

1.	Sederunt		6.30pm
2.	Election of Office Bearers 24-25		6.40pm
3.	Declaration of Interest and Committee Update	Verbal Update	
4.	Notifiable Events	Report Attached	
5.	Freedom of Information Update	None	
6.	Minutes of the Management Meeting on 5 September 2024	Attached	
7.	Committee Training: Cyber Security	Discussion	6.45pm
8.	Internal Audit: Cyber Security – Internal Auditor in attendance	Report Attached	7.00pm
9.	Directors Report		
	9.1	Review of AGM 2024	Report Attached 7.15pm
	9.2	EHRA Benchmarking Report 2024	Report Attached 7.25pm
	9.3	Compliance Report 2024	Report Attached 7.35pm
	9.4	Self-Assurance Statement	Report Attached 7.45pm
	9.5	Quarterly Risk Assessment September 2024	Report Attached 8.00pm
	9.6	Proposed Changes to ARC Consultation	Report Attached 8.10pm
10.	Correspondence	Report Attached	8.20pm
11.	Health and Safety: Audit December 2024	Report Update	
12.	Newsletter and Social Media	Verbal Report	
13.	Membership Applications	None	
14.	Training Feedback	Verbal Update	
15.	EHRA Update – Quarterly minutes 11 September 2024	Attached	

16.	EVH Monthly Report – September 2024	Attached	
17.	GWSF Report	Attached	
18.	AOCB: Christmas Lunch 2024	Discussion	
19.	Review of Meeting	Discussion	
20.	Action Notes to 5 September 2024	Attached	8.30pm
21.	Date of Next Meeting: Special Management Meeting – Assurance Statement Management Meeting	24 October 2024 7 November 24	